



**Tuition Schedule 2018-2019  
Effective August 27, 2018**

The center's hours of operation are from 7:00 am-6:00 pm.

The 2018-2019 **waitlist fee** is \$50.00 for 1 child and \$25.00 for each additional child. The **registration fee** is 100.00 for 1 child and \$25.00 for each additional child and is due within 5 business days of receiving enrollment confirmation. **All fees are non-refundable.**

A **deposit equal to one week's tuition** is due prior to a child's first day. The **deposit is refundable** in full with two weeks written notice of withdrawal (the exception is if a sibling continues to attend the CDC-any deposit credit will be issued to the family account).

<b>Classroom</b>	<b>Weekly Tuition</b>
Infant Room	\$395
Toddler Room	\$408
Two's Room	\$356
Three's Room	\$321
Pre-K Room	\$321

Tuition is due in advance on Friday for the following week. Tuition can be paid monthly or for any advanced number of weeks. **There is a late fee of \$5/day for late payment that is automatically billed.** Families with more than one child enrolled in the program receive a 10% discount off the lesser tuition.

The center is closed on the following Holidays:

- |                        |                        |
|------------------------|------------------------|
| New Year's Day         | Labor Day              |
| Martin Luther King Day | Columbus Day           |
| Presidents Day         | Thanksgiving Day       |
| Memorial Day           | Day after Thanksgiving |
| Independence Day       | Christmas Day          |

**The center will close at noon the day before Thanksgiving.**

**The center is closed from noon December 21<sup>st</sup> 2018 –January 1, 2019 (no tuition due).**

**The center is closed for professional staff development and center refurbishing: Date:TBD (tuition due)**

The CDC follows Fairfax County Public Schools (FCPS) for the first day of a weather event. Starting on the second day of a weather event, the decision to close or have a delayed opening is made by the Executive Director of Weekday Children's Programs and the Director in consultation with the AUMC Property Manager. The Director will make every effort to open the CDC, including a possible delayed opening, if it can be done without compromising the safety of the children, staff, and parents. The information is available on the voice mail of the CDC phone and via REMIND by 6:00 a.m.

When FCPS opens late, we open late. When FCPS closes early, we close early. Parents are contacted with the closing information. If during the course of the day, weather conditions are expected to produce hazardous travel conditions, **PARENTS ARE URGED TO CHECK THEIR EMAIL AND THE FCPS WEBSITE FOR EARLY CLOSURES.** The Center may close at other times due to an emergency situation, e.g. government state of emergency or loss of power to facility. In the case of an emergency closing, parents are contacted with the closing information. We reserve the right to close the center for additional hours if necessary to insure the safety of children and staff.

**(OVER)**



The CDC will add make-up days as follows:

<u>DAYS MISSED</u>	<u>MAKE-UP</u>
1 & 2	No make up
3	M.L.King, Jr. Day (1/21/2019)
4 & 5	No make up
6	President's Day (2/18/2019)*

\*President's Day may also be a make-up day if M.L.King, Jr. Day is not a make-up day and the CDC is closed 3-5 days before President's Day.

**LATE PICK-UP:** If a child is not picked up by closing, staff will attempt to contact both parents, then the parent's emergency contacts. Staff will stay at the center with the child until s(he) is picked up either by a parent or an appointed emergency pick-up person. **Late pick-up fees are as follows:** For every 15 minute increment of time or portion thereof the late fee is \$15. For example: If a parent is one to 15 minutes late the fee is \$15.00. If a parent is 16 to 30 minutes late the fee is \$30. **Please arrive early enough in the evening to allow time for your child to prepare for the transition from school to home so that the center can close at 6:00 p.m. as scheduled. Repeated late pickups are grounds for withdrawal.**